

### Fund Raising Activity Approval Form

**Application Section:** Complete the form and email the approved application to [Cynthia.Byous@raypec.org](mailto:Cynthia.Byous@raypec.org).

School: \_\_\_\_\_ Application Date: \_\_\_\_\_

Club, Group, Organization: \_\_\_\_\_ Sponsor: \_\_\_\_\_

Description of Activity: \_\_\_\_\_  
\_\_\_\_\_

Purpose of Funds: \_\_\_\_\_  
\_\_\_\_\_

Beginning Date: \_\_\_\_\_ Ending Date: \_\_\_\_\_ Anticipated Net Revenue: \_\_\_\_\_

Financial expectations from each student: \_\_\_\_\_

Current Annual Budget: Attached  Previously Submitted

Current Financial Statement Attached:  Previously Submitted

\_\_\_\_\_  
Signature of Sponsor Date

\_\_\_\_\_  
Signature of Building Principal Date

\_\_\_\_\_  
Signature of Superintendent/Designee Date

Approved  Rejected

**Closing Report Section:**

Gross Receipts/Revenue: \_\_\_\_\_

Net Income: \_\_\_\_\_

Expenses: \_\_\_\_\_

Describe Expenses: (i.e. cost of merchandise, trophies, drinks, snacks, etc.) \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Sponsor Date

\_\_\_\_\_  
Signature of Principal Date